



APPLICATION FOR EMPLOYMENT

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability, or union affiliation. Answer only the questions asked. DO NOT include any extraneous information which would indicate your race, age, color, sex, religion, national origin, disability or union affiliation. Since we are an Equal Opportunity Employer, information relating to those factors has no place in our hiring process.

PERSONAL DATA

Name: _____
First Middle Last

Address: _____
City State Zip

Email Address: _____

Best times to contact you: _____ Phone Number () _____

Position Desired: _____ Date available to start: _____

Are you a U.S. citizen or have a legal right to be employed in the U.S.? Yes No

Do you have a position with another employer that would continue if employed by us? Yes No

Can you work additional hours or days without prior notice? Yes No

Have you ever been convicted of a felony, misdemeanor or released from prison in the past seven years? Yes No

If Yes, please explain (Note: A yes answer does not automatically disqualify you from employment, since the nature of the offense, date and type of job for which you are applying will be considered): _____

EMPLOYMENT HISTORY (Please list your present or most recent employer first)

May we contact your most recent employer? Yes No

Employer: _____ Employer Phone: () _____

Employer Address: _____ Employed From _____ To _____

Position Title: _____ Supervisor's Name: _____

Reason for Leaving: _____

Nature of work performed and responsibilities: _____

Employer: _____ Employer Phone: () _____

Employer Address: _____ Employed From _____ To _____

Position Title: _____ Supervisor's Name: _____

Reason for Leaving: _____

Nature of work performed and responsibilities: _____

Employer: _____ Employer Phone: () _____

Employer Address: _____ Employed From _____ To _____

Position Title: _____ Supervisor's Name: _____

Reason for Leaving: _____

Nature of work performed and responsibilities: _____

Please explain any gaps in dates of employment: _____

Have you ever worked with or for any employees of this company who would be willing to give you a good reference? If so, who?

EDUCATION

School Attended	Name	Major/Course Of Study	Highest Level Completed
High School			
College			
Business/Trade			

Certifications: (Please list type and date) _____

Please list any special skills or training, or anything else you'd like to tell us about yourself: _____

PLEASE READ CAREFULLY

APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Knead Community Cafe (hereinafter called "the Company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or confer any right to remain an employee of the Company, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned; and that relationship cannot be altered except by a written instrument signed by the President or Executive Vice President. Both the undersigned and the Company may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize the investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contact. I agree that the Company or any of its subsidiaries shall not be liable in any respect if my employment is terminated because of falsity of statements, answers, or omissions made by me on this application.

I understand that each applicant for employment with the Company will be required as a condition of employment to undergo a drug screen. If an applicant tests positive and is determined, the applicant will be ineligible for employment until: (a) a subsequent confirmation drug screen, using the original sample, is performed and (b) those results are determined to be negative by a Medical Review Officer. It is preferred that a new employee be tested prior to reporting to work. However, it is realized that under certain circumstances a new employee may start before test results are known. In such circumstances the employee's continued employment is conditional upon passing the drug screen.

I understand that in connection with the routine processing of your employment application I will be required to authorize the Company to conduct a criminal background check and the Company may request information regarding credit history. These requests will be processed by an outside company that will, upon written request from me, provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, will be considered.

I certify that the information I have provided in this application and background check are true and complete. I understand that false information on this application including misdemeanor and felony convictions may be grounds for immediate termination of employment at any time. I authorize the verification of any and all information listed

I further understand that my employment with the Company shall be introductory for a period of ninety (90) days, and further that at any time during the introductory period or thereafter, my employment relations with the Company is terminable at will for any reason by either party. In addition, I understand that no promise, representation or agreement to the foregoing is binding on the Company unless made in writing and signed by me and an authorized representative of the Company.

Signature of Applicant: _____

Date: _____